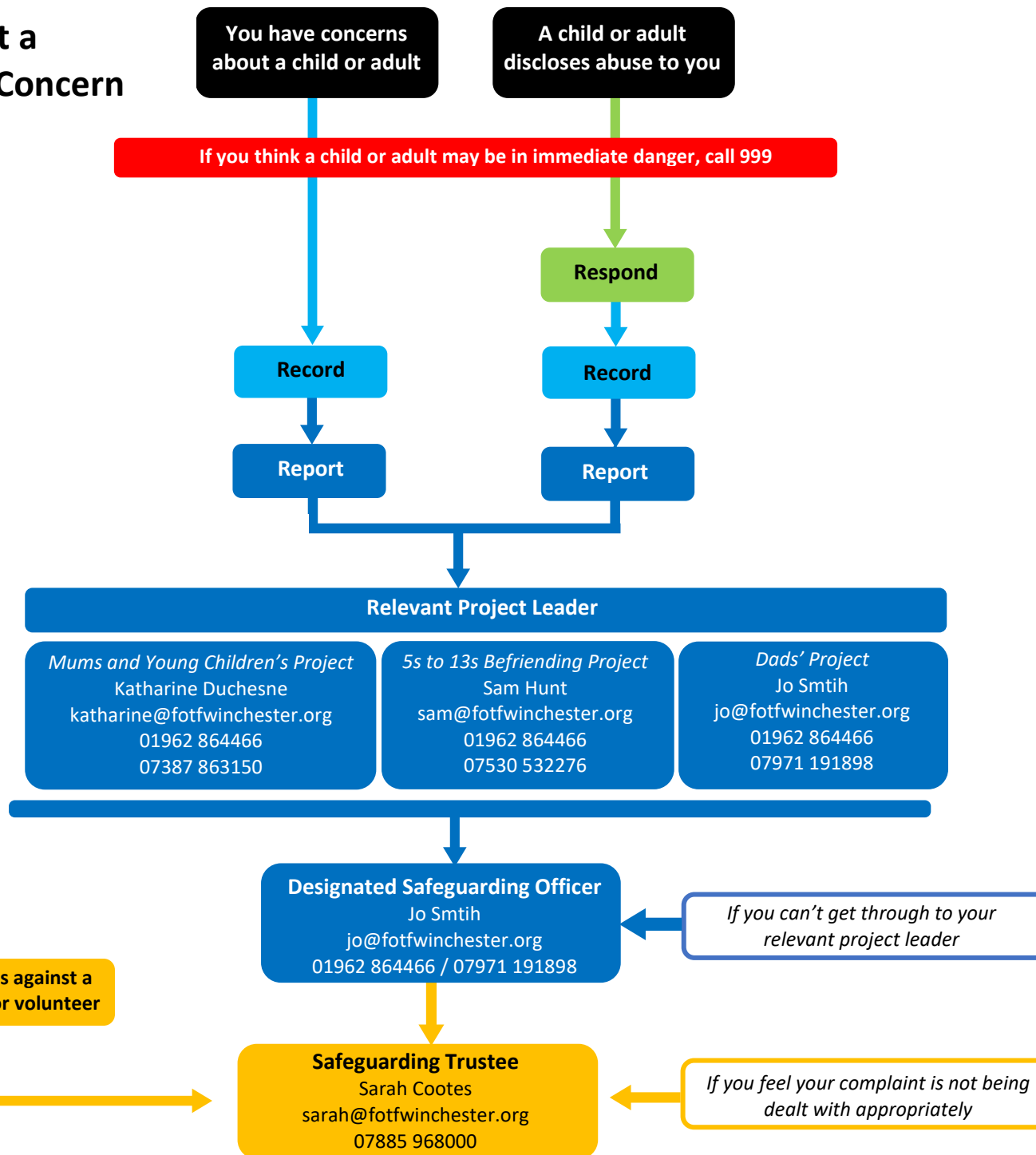


How to Report a Safeguarding Concern



Respond to a child or adult who discloses abuse:

- ❖ Ensure the child or adult is not in immediate danger
- ❖ Listen carefully to what they're saying without interruption
- ❖ Use 'TED' – Tell, Explain, Describe
- ❖ Do not probe or ask leading questions
- ❖ Let them know they've done the right thing by telling you
- ❖ Say you'll take them seriously
- ❖ Do not promise to keep secrets – explain you need to tell someone who can help
- ❖ Do not confront the alleged abuser
- ❖ Explain what you'll do next
- ❖ Report what the child or adult has told you as soon as possible

Record what the child/adult has told you, using their actual words spoken than an interpretation of what was said as much as possible. Specific facts relating to the named people, dates, places etc. should be recorded accurately along with any details of the injuries, including where they are and what they looked like. Do not speculate or jump to conclusions.

What stops a person disclosing abuse?

People, especially children, often don't tell others about abuse because they are frightened about what may happen to them, they feel they may not be believed or they think it is their fault. They may not be aware that what they are experiencing is abuse. Although they want the abuse to stop, they may care about the abuser and are worried about them being punished.

Adults who are aware of abuse happening may also not report concerns, because they are worried about consequences or that they might have got it wrong.

Where to get more information or support

Organisation	Contact	Opening Hours
Friends of the Family <i>Please contact us if you have any concerns or questions regarding our safeguarding policy or procedures</i>	contactus@fotfwinchester.org 01962 864466	Mon - Thu
Hampshire Children's Services	0300 555 1384 0300 555 1373 childrens.services@hants.gov.uk	8.30am – 5pm, Mon-Thu 8.30am – 4pm, Friday Out of hours
NSPCC Helpline	0808 800 5000 Guidance on keeping children safe Support for parents	Free helpline 24 hours a day, 7 days a week
Childline	0800 1111	Free helpline for children 24 hours a day, 7 days a week
Family Lives (previously Parentline) <i>For confidential advice on any aspect of parenting and family life</i>	0808 800 2222 askus@familylives.org.uk www.familylives.org.uk	Free phone service 9am – 9pm, Mon-Fri 10am – 3pm, Sat/Sun
Hampshire Adult Services	0300 555 1386 0300 555 1373	8.30am – 5pm, Monday 9.30am – 5pm, Tue-Thu 8.30am – 4.30pm, Friday Out of hours
Rape Crisis <i>For adults and children aged 16-18 who have experienced any type of sexual violence</i>	0808 500 2222 www.rapecrisis.org.uk/get-help/	Free helpline 24 hours a day, 7 days a week Webchat also available
NAPAC <i>National Association for People Abused in Childhood</i>	0808 801 0331 www.napac.org.uk	Free helpline for adult survivors of child abuse 10am – 9pm, Mon-Thu 10am – 6pm, Friday
If you think a child or adult may be in immediate danger, call 999		